

MACORTS Technical Coordinating Committee

A-CC Planning Department Auditorium

Wednesday, August 24, 2011

10:00 a.m.

Summary Minutes

Members Present: Brad Griffin - ACC Planning Department
Sherry McDuffie - ACC Planning Department
Anie Bassey – GDOT – Planning Office
David Clark – ACC Transportation & Public Works
David Ballard – Athens Transit System
Butch McDuffie – Athens Transit System
Ron Hamlin – UGA Campus Transit
Phil Munro – Madison County Engineer
Kim Coley – GDOT – District 1
Wayne Provost – Oconee Co. Strategic & Long Range Planning
Emil Beshara – Oconee County Public Works

Others Present: George Rodriguez, Watkinsville Citizen
Joe Walter, Mayor of Watkinsville

I. CALL TO ORDER

Mr. Griffin called the meeting to order at 10:07 a.m. A quorum was present.

II. PUBLIC COMMENT OPPORTUNITY

Ms. McDuffie shared an email received from the MACORTS website from a citizen supporting improvements to the Lexington Road corridor.

There was no other public comment received at this meeting.

III. APPROVAL OF JUNE 29, 2011 MEETING MINUTES

Mr. Hamlin made a motion to approve the June 29, 2011 TCC meeting minutes. Mr. McDuffie seconded the motion. The vote was unanimous.

IV. REVIEW OF DRAFT AMENDMENT TO FY 2012 – 2015 TRANSPORTATION IMPROVEMENT PROGRAM TO REVISE 5309 TRANSIT FUNDING AND RECOMMENDATION TO POLICY COMMITTEE

Ms. McDuffie presented the Draft Amendment to the FY 2012 – 2015 Transportation Improvement Program (TIP) to revise the 5309 transit funding. She explained that it is necessary to consolidate some of the 5309 line items listed in the TIP. Due to the scope of the funding being shifted, this action will be an amendment; therefore, a 15-day public comment period will be required. Ms. McDuffie presented a tentative schedule for public involvement activities.

Mr. McDuffie made a motion to recommend approval of the Draft Amendment to the FY 2012 – 2015 TIP to revise 5309 transit funding to go to the public. Mr. Clark seconded the motion. The vote was unanimous.

V. REVIEW OF DRAFT FY 2013 UNIFIED PLANNING WORK PROGRAM AND RECOMMENDATION TO POLICY COMMITTEE

Ms. McDuffie presented the Draft FY 2013 Unified Planning Work Program (UPWP). She noted that this UPWP contains only the base allocation of funding. As in past years, the document will come back for amendment after the previous year's carryover funding is available to be added to the contract. In-kind match is still proposed to be used for a portion of the local match, pending GDOT and FHWA approval. A summary showing the total in-kind match used in FY 11 was distributed to the committee for additional information. Mr. Clark asked to be sent the breakdown of the staff in-kind hours reported during FY 2011 compared to the estimates that were in the FY 2011 UPWP. Ms. McDuffie said she would prepare that report.

Mr. Clark made a motion to recommend approval of the Draft 2013 Unified Planning Work Program and authorize staff to request permission from GDOT and FHWA to continue the use of in-kind match for FY 2013. Mr. Hamlin seconded the motion. The vote was unanimous.

VI. OLD BUSINESS

Mr. Griffin presented a proposed modification in how the in-kind match / local match is administered at the local level. During FY 11, funds were exchanged at the end of each quarter to reconcile the local match commitments of the counties. It is proposed that there be only one reconciliation at the end of the fiscal year. Mr. Griffin explained that the Finance Departments of all 3 counties will be contacted to discuss it further.

VII. NEW BUSINESS / UPDATES

There were no updates.

VIII. ADJOURN

The meeting was adjourned at 10:18 a.m. The next TCC meeting is scheduled for September 28, 2011.