

**MADISON ATHENS-CLARKE OCONEE REGIONAL
TRANSPORTATION STUDY (MACORTS)
BYLAWS**

A. PURPOSE

The MACORTS organization was formed in March 1969 with The Memorandum of Understanding between the City of Athens, Clarke County, and the State Highway Department of Georgia (later renamed the Georgia Department of Transportation). The northern portion of Oconee County and the southern portion of Madison County including the cities of Hull and Colbert were later incorporated into the study area. Tiny portions of Oglethorpe and Jackson Counties were included within the MPO planning boundary in 2013, but the counties opted not to participate in the planning process. The northern portion of Jackson County was included in the Gainesville-Hall MPO area. The purpose of MACORTS is to implement a comprehensive, cooperative, and continuous performance-based transportation planning process, update the Transportation Plan, and prepare all necessary studies and reports for the MACORTS area.

B. ORGANIZATION

The MACORTS organization shall consist of two committees – the Technical Coordinating Committee (TCC) and the Policy Committee (PC). The TCC is responsible for providing technical input on various transportation planning issues to the Policy Committee. The PC is the decision making body of MACORTS. The Athens-Clarke County Planning Department shall provide planning and administrative support to the MACORTS Committees. The PC may occasionally appoint various subcommittees to deal with specific transportation issues. These subcommittees are appointed by the PC and will work with the MACORTS planning staff and report to the PC and TCC.

The Athens-Clarke County Planning Commission, the Oconee County Appointed Citizen Representative, and the Madison County Planning and Zoning Commission are designated as Citizen Advisory Committees (CACs) to MACORTS for their respective counties. Each CAC will review and comment to the MACORTS Policy Committee on studies prepared by MACORTS that address public policy issues during the public involvement process, including the Transportation Plan and the Transportation Improvement Program.

C. COMMITTEE MEMBERSHIP

Policy Committee

The PC shall consist of eight voting members. The members shall include:

Madison County Representatives

Chair, Madison County Board of Commissioners

Chair, Madison County Planning & Zoning Commission

Public Works Supervisor, Madison County (Alternate)

Zoning Administrator, Madison County (Alternate)

Athens-Clarke County Representatives

Mayor, Athens-Clarke County Government

Chair, Athens-Clarke County Planning Commission

Manager, Athens-Clarke County (Alternate)

Planning Director, Athens-Clarke County (Alternate)

University of Georgia Representatives

Vice President for Finance and Administration,
University of Georgia

Associate Vice President for Auxiliary & Administrative Services, University of
Georgia (Alternate)

Oconee County Representatives

Chair, Oconee County Board of Commissioners

Citizen Representative, Oconee County
(appointed by Oconee County Chairman of Board of Commissioners)

County Administrator, Oconee County (Alternate)

Planning and Code Enforcement Director, Oconee County (Alternate)

Georgia Department of Transportation Representatives

Director of Planning, Georgia Department of Transportation

Assistant State Transportation Planning Administrator, Georgia DOT (Alternate)

Additionally, the PC has Ex-Officio members who have no formal voting powers. These members include: Division Administrator, Federal Highway Administration; Director of Office of Planning & Program Development, Federal Transit Administration; and the District Engineer, Georgia Department of Transportation. Additional alternate members may be appointed in the event of absence. As a courtesy, the Chairpersons and Planning Directors in Oglethorpe and

Jackson Counties will be included on the Policy Committee mailing list, though they are not members of the Policy Committee.

Technical Coordinating Committee

The TCC shall consist of the following or designees:

Madison County Representatives

Zoning Administrator, Madison County

Public Works Supervisor, Madison County

Assistant Superintendent for Administration and Operations (Madison County Schools)

Member (non-chair), Madison County CAC

Athens-Clarke County Representatives

Manager, Athens-Clarke County

Planning Director, Athens-Clarke County

Transit Director, Athens Transit System

Transportation & Public Works Director, Athens-Clarke County

Public Utilities Director, Athens-Clarke County

Airport Director, Athens/Ben Epps Airport

Director, Athens Downtown Development Authority

Director, Athens Area Chamber of Commerce

Chair, Oconee Rivers Greenway Commission

Transportation Planners, Athens-Clarke County

Engineering Administrator, Athens-Clarke County

Member (non-chair), Athens-Clarke County CAC

Traffic Engineer, Athens-Clarke County

School District Director of Transit Operations

Sustainability Officer

Bicycle, Pedestrian, & Safety Coordinator, Athens-Clarke County

University of Georgia Representatives

Director of Auxiliary Services, University of Georgia

Director of Transportation & Parking Services, University of Georgia

Oconee County Representatives

County Administrator, Oconee County
Planning & Code Enforcement Director, Oconee County
Oconee County Appointed Citizen Representative
Public Works Department Director, Oconee County
Oconee County School Board Superintendant or his designee

Georgia Department of Transportation Representatives

Transportation Planner (Highway) Georgia Department of
Transportation
Transportation Planners (Transit) Georgia Department of
Transportation
District Representative, Georgia Department of Transportation
District Pre-Construction Engineer, Georgia Department of
Transportation

Other Representatives

Transportation Planner, Northeast Georgia Regional Commission
Representative, Norfolk Southern Railway
Representative, CSX Railway
Representative, Georgia Motor Trucking Association
District 11 Representative, Georgia Rail Passenger Authority

and other members who may be assigned by the Policy Committee from time to time.

Additionally, the TCC has Ex-Officio members who have no formal voting powers. These members include: the Director of Campus Planning, University of Georgia; the Transportation Planner, Federal Highway Administration; and Community Planner, Federal Transit Administration. Additional alternate members may be appointed in the event of absence. As a courtesy, the Chairpersons and Planning Directors in Oglethorpe and Jackson Counties will be included on the Technical Coordinating Committee mailing list, though they are not members of the Technical Coordinating Committee.

D. MEETINGS

The MACORTS TCC and PC shall meet monthly or as often as necessary. TCC meetings shall be held on the fourth Wednesday of the month and PC meetings shall be held on the second Wednesday of the month. It may occasionally be necessary to conduct special called

committee meetings. These special called committee meetings and subcommittee meetings shall be held at a time convenient for as many members as possible. Committee and subcommittee meetings may be held virtually as conditions dictate or at the pleasure of the committees.

E. POWERS

The Planning Director of Athens-Clarke County shall serve as the Chair of the TCC. The Chair of the PC shall alternate annually among the CEO's of the member counties, unless otherwise voted by the PC membership. The term of the Chair of the PC shall begin with the first meeting of the calendar year. The successor to the Chair of the PC shall be designated as the Vice-Chair of the PC and shall serve as Chair in the event that the Chair is unavailable. The Transportation Planner for the Athens-Clarke County Planning Department shall serve as the secretary for the TCC and PC. Subcommittee chairs shall be appointed by the Chair of the PC. Committee and subcommittee actions at all meetings (including motions and voting) shall follow generally accepted guidelines as adopted by the PC.

F. QUORUM

A Quorum shall exist in PC and subcommittee meeting when more than one-half (1/2) of the voting members are present. A quorum of the TCC shall exist when at least ten of the voting members are present.

G. AMENDMENTS TO THE BYLAWS

Occasionally it may become necessary to amend the Bylaws. The PC shall review and approve any proposed additions and changes to the Bylaws and amend these changes as necessary.

Certification

I hereby certify that the above is a true and correct copy of the Bylaws adopted by the Madison Athens-Clarke Oconee Regional Transportation Study Policy Committee at a meeting held on May 12, 2021.

05-12-2021
Date



John Daniell
Chair, MACORTS Policy Committee